

BYLAW 2024-08

A BYLAW OF COUNTY OF ST. PAUL NO. 10, IN THE PROVINCE OF ALBERTA, TO ESTABLISH AN AGRICULTURAL SERVICES BOARD AND PRESCRIBE ITS FUNCTIONS AND DUTIES.

Whereas Section 145 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 authorizes the County of St. Paul No. 19 to pass bylaws relating to the establishment and function of Council Committees and other bodies;

Whereas the Section 3 of the *Agricultural Service Board Act*, R.S.A. 2000, Chapter A-10, authorizes Council to establish an Agricultural Service Board;

Whereas the Council of the County of St. Paul No. 19 deems it desirable and necessary to establish an Agricultural Service Board;

Now Therefore, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled, hereby enacts as follows:

Bylaw Title

- 1 This Bylaw shall be known as the “Agricultural Service Board Bylaw”.

Definitions

- 2 In this bylaw, unless context otherwise requires:
 - a) “Act” means the *Agricultural Service Board Act* R.S.A, Chapter A-10, as amended from time to time;
 - b) “Board” means the County of St Paul No. 19 Agricultural Service Board;
 - c) “Council” means the municipal council of the County of St. Paul No. 19;
 - d) “County” means the municipal corporation of the County of St. Paul No. 19 and its duly authorized employees, agents, contractors, and other representatives or the geographic area contained within the boundaries thereof, as the context requires;
 - e) “Organizational Meeting” has the same meaning as prescribed in Part 5, Division 9 of the *Municipal Government Act* R.S.A. 2000, Chapter M-26, as amended from time to time;

Establishment

- 3 The County’s Agricultural Service Board is hereby established.

Membership

- 4 Members of the Board shall be three (3) members of Council, and two (2) public members, and shall include persons who are familiar with agricultural concerns and issues and who are qualified to develop policies consistent with legislation pertaining to Agricultural Services Boards
 - a. Council members shall be appointed annually at Council's Organizational Meeting.
 - b. Public members shall be appointed for a four (4) year term, which shall commence upon their appointment through a motion of Council during the Organizational Meeting immediately following a regular municipal election and cease immediately prior to the Organizational Meeting following the next municipal election.
 - i. In the event of a vacancy, any replacement appointee will serve the remainder of the term of the individual they are replacing.
 - c. The Chairman and Vice-Chairman shall be appointed by Council at the Organizational Meeting,
 - i. The Chairman shall be a member of Council.
 - d. A person who is a member of the Board ceases to be a member of the Board if without being authorized by a resolution of the Board, the member is absent from three (3) consecutive regular meetings of the Board.
 - e. When a vacancy occurs a new member shall be appointed by Council as soon as is reasonable.

Quorum and Voting

- 5 A simple majority of members of the Board shall constitute quorum.
 - a. Both Council members and public members shall have voting rights
 - b. All decisions of the Board shall be determined by a simple majority vote.
 - c. A vacancy on the Board does not impair the right of the remaining members to act as long as the majority of the members remain.

Meetings

- 6 There shall be a minimum of six (6) meetings held per year
 - a. Additional meetings may be held at the call of the chair.
 - f. Where the Board deems it necessary, it may request any person or persons to attend its meetings in an advisory non-voting capacity.

Functions and Duties

7 The Board shall:

- a. Exercise on behalf of Council all the powers and perform all the duties that are conferred on it by Council under the Agricultural Service Board Act, R.S.A. 2000, Chapter A-10 or any other Act with respect to agricultural matters.
- b. Advise on and help organize and direct weed and pest control and soil and water conservation programs.
- c. Assist in the control of animal disease under the Animal Health Act.
- d. Promote, enhance and protect viable and sustainable agriculture with a view to improving the economic viability of the agricultural producer.
- e. Promote and develop agricultural policies to meet the needs of the Municipal District.

8 The Council shall:

- i. Appoint an Agricultural Fieldman, in consultation with the Board.
 1. The individual appointed to the role of Agricultural Fieldman shall remain in that position for the duration of their employment with the County in the position of Agricultural Fieldman or until such a time that the appointment is removed by motion of Council.
- ii. Council shall establish remuneration and expenses payable to the members of the Board.

9 Agenda and Minutes

- a. Preparation and distribution of meeting agendas and minutes will be the responsibility of administrative staff assigned to carry out this function.

10 This bylaw comes into effect upon the date of its being finally passed.

Read a first time in Council this 23th day of April, A.D. 2024.

Read a second time in Council 23th day of April, A.D. 2024.

Read a third time in Council and duly passed 14th day of May A.D. 2024.

(Original signed by Reeve G. Ockerman)

(Original signed by CAO J. Wallsmith)

Reeve

Chief Administrative Officer